

Aquinnah Public Library
Library Board of Trustees
Minutes – Thursday, April 28, 2022

Meeting convened 2:05 PM

Present: Kathie Olsen, Trustee; Margie Spitz, Chair; Rosa Parker, Library Director. Trustee Heidi Vanderhoop joined the meeting at 2:30.

Review of Minutes: Minutes of March 24, 2022 approved unanimously.

Old Business

- Strategic Plan update: Report from Michelle Eberle, Massachusetts Library System consultant, on the Strategic Planning Community Forum has been received. As follow-up:
 - Margie will contact the Friends of the Library and ask them to write to Forum participants inviting them to join the Friends of the Library.
 - The timeline for development of the Plan is:
 - Rosa will draft Strategic Plan goals and hand out to the Board of Trustees at the May meeting.
 - A draft of the full Plan will be presented to the Trustees in August.
 - Board of Trustees approve the final Strategic Plan at the November meeting.
 - Strategic Plan is to be done by December.
- Library Parking/Walkway Project: Rosa reported that of the three contractors suggested, only one had responded to her query, and they said they could not help. Heidi requested that Rosa call the others and ask them to come and look. Rosa will call again. Kathie expressed her frustration with the urgency of the situation and the length of time it is taking to make any progress.
- FY23 Budget:
- Little Free Library: Still waiting for the Town crew to have time to install the Library. It is fully painted and ready to install. During discussion it was requested that Rosa purchase two weather-resistant picnic tables for the outside area, as authorized last summer.

New Business

- By-Laws: Discussion of proposed By-Laws was postponed until the next meeting.
- Financial Report: Budget has been submitted for the Town Report (a copy was sent to the Trustees with the Agenda). All agreed that a monthly meeting with the Town Accountant was needed to provide the Library Director and the Trustees with updated and correct information on expenses charged to the Library.

[Trustee Kathie Olsen left the meeting at 3:15PM.]

Other Matters:

- Heidi Vanderhoop's term of service expires in June. It was agreed that a party would be held in appreciation of her many years of service to the Aquinnah Library Board of Trustees. Party will be held at 3:00 on Thursday, May 26th at the close of the next Trustees meeting.

Meeting Adjourned at 3:35 PM. NEXT MEETING: May 26, 2022 at 2:00 PM.

Respectfully submitted, Kathie Olsen, Trustee