**List of Attendees**

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| **ABC: Aquinnah Building Committee**  Randhi Belain, Adrian Higgins, Kathy Newman,  Jim Pickman, Karen Salvatore |

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| **Item #** | **Agenda Item** | **Action** |
| **1**  **2** | **Call Meeting to Order:**  A. Chair informs committee and audience this is a public meeting. |  |
| **Public Comments:**  A. Introduce themselves with name + address  B. Comments limited to two minutes per person  . |  |
| **3** | **New Business & General Discussion:**   1. Circle Restrooms walkthrough 3:PM at existing building 2. Circle Restroom    1. Define Schematic Design Status    2. Presentation Derrill Bazzy Option Circle Restrooms    3. Assessment by Building Inspector – Low Scope    4. Cost estimate + Alternative Options – Next Steps   PLEASE SEE PAGE #2 for Details of Next Steps. |  |
|  | **Other Business Not Reasonably Anticipated within 48 Hours of Meeting.** |  |
| **5** | **Upcoming Meeting(s):**   1. Community Meetings XX-XX-2023 (tbd) 2. ABC Meetings XX-XX-2023 (tbd) 3. Meeting w/BOS XX-XX-2023 (tbd) |  |
| **6** | **Meeting Adjourned** |  |
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**ABC NEXT STEPS: As discussed and agreed:**

* **Schematic Design**
  + Schematic Design completion 03/30/23

* **Schematic Design Extension (no additional funds required)**
* ABC will move forward with cost estimating - Town Center and Existing Restroom Renovation.
* Renovated bathrooms to serve until new bathrooms are developed (see below) or as a supplement to those new bathrooms
* Close-out of SD extension (end of April)
  + - ABC to present Town Hall, Police Station, and bathroom renovation scope of work, costs and next steps for discussion during open meeting.
    - Final digital documentation from ICON for Town Records

* **ACDC (Aquinnah Circle Development Committee)**
* Will manage all phases (plans, design, construction, and financing) of new Circle restrooms as of April 1, 2023

* **ICON Cancelled 04/01/23**
* ~~Pricing for SD Extension to include:~~
* ~~Town Hall cost estimates for low-med options~~
* ~~Police station – separate standalone estimate~~
* ~~Side-by-side comparisons~~
* ~~Circle Existing Restrooms – sf estimated cost for refresh~~
  + ~~Over-site of work managed by PM selected by town in consultation with ABC Committee~~

* **Funding/Grant**specifically for funding Police Station:
  + Town to consider applying for State **MA Rural and Small Town Development Fund**
  + <https://www.mass.gov/how-to/rural-and-small-town-development-fund>
    - i.e. Grant was awarded to a MA small town – 400k for new municipality building
    - Aquinnah meets qualifications – Giselle is aware and ca
    - Utilize Schematic Design drawing and cost estimate(?)