

Finance Committee Meeting
Minutes of Meeting 3/5/2020
Aquinnah Town Hall Selectmen's Meeting Room

Members present: Chairman Allen Rugg, Mark Foster, Tom Murphy

Also present: Accountant Emily Day, Town Administrator Jeffrey Madison, Dukes County Regional Housing Authority (DCRHA) Director David Vigneault, Lighthouse Keeper Richard Skidmore

- The meeting began at 9:32am.

- The Committee met with David Vigneault, Director of DCRHA, to review the FY'21 assessment and programs. Based on the 50/50 formula (2.99% for Aquinnah), Aquinnah's share of the FY'21 staff cost is \$11,083. The DCRHA assessment increased the Affordable Housing budget to \$13,333. In stabilizing the budget, the Committee reduced the Homesite Clerk Wages to \$1,000 (line item is never fully expensed). Final FY'21 budget - \$12,333.

- Next, the Committee briefly met with Richard Skidmore to discuss the Lighthouse Budget: \$12,161 Lighthouse Keeper, \$35,000 Lighthouse Seasonal Wages and \$3,000 Expenses. The Committee also reviewed the DPW Lighthouse Building and Grounds Maintenance budget. There was brief discussion regarding Jeff's proposal to hire a person to schedule all seasonal employees, including Lighthouse employees, parking lot attendants and public restroom attendants.

- March 6th meeting: Tri Town, Schools and Town Clerk.

- With no other business to discuss, a motion was made and seconded to adjourn. **The Committee voted 3-0 in favor. The motion passed.** The meeting ended at 10:16am.

Respectfully submitted,
Sophia Welch
Board Administrative Assistant