

## Aquinnah Planning Board Plan Review Committee Meeting March 12, 2019

Members Present: Peter Temple, Chairman, Sarah Thulin, Jim Wallen, Jo Ann Eccher, Jim Newman

Members Not Present: Isaac Taylor, Berta Welch, Jim Mahoney

Meeting opened at 6:44pm

The Committee reviewed the 2/12 minutes. Peter entertained a motion to approve the 2/12 minutes as presented and amended. Motion was moved by Jim N and seconded by Sarah. The PBPRC voted 5-0, the motion passed. The Committee reviewed the 2/19 minutes. Given that Jim N and Jim W were not present at the 2/19 meeting and could not vote on the minutes, the Committee deferred review to the 3/19 meeting.

Sarah gave a brief review on her conversation with the Attorney of the Day from the Ethics Commission regarding committee member recusal as an abutter: when a committee member is an abutter to a hearing, the member must recuse themselves but are allowed to stay in the room, ask questions and make statements pertaining to the proposed project, given that they clarify that they are representing themselves as an abutter. The recused committee member may not interject themselves as a committee member into any of the deliberation. Should a committee member have a financial interest in the property being discussed, they need to recuse themselves and leave the room. Discussion followed on the following topics: specific committee member recusal instances, when to file a disclosure form, when to evoke the rule of necessity, and the time stamp for prior financial interest and any future financial interest.

At 7:32pm, the Planning Board opened a public hearing to review and approve the proposed Aquinnah Zoning Bylaw changes. With no public comments, the Planning Board closed the public hearing but agreed to keep deliberation open for a week. The Committee briefly reviewed Town Counsel edits on the bylaw changes (no substantive changes). The Committee requested that Sophia send copy of the zoning determinations changes to Bettina Washington, Tribal Historic Preservation Officer, for comment.

The Committee briefly discussed the PB budget. Peter will be meeting with the Finance Committee on March 22<sup>nd</sup> to discuss the FY20 budget. Peter requested that Sophia construct a draft schedule of office hours and meetings for the Zoning Administrator. This should help in constructing a budget. There was brief discussion on the flow of work for the Zoning Admin.

The Committee discussed the agenda for the March 19<sup>th</sup> meeting. Peter informed the Committee that when you modify a DCPC by changing its definition, there is a twostep process with the MVC: first is a nomination and then a hearing on the bylaw. In creating the Green Communities bylaw, the Town is changing the Town wide DCPC area by excluding Map 8 Lot 31. Thus, the Planning Board needs to nominate a boundary amendment for the Town Wide DCPC for this lot. Peter entertained a motion to nominate Map 8 Lot 31 for a boundary amendment and exclude it from the Aquinnah Town Wide DCPC for the development of as-of-right ground mounted solar panels. Motion was moved by Jim W and seconded by Jo Ann. The Planning Board voted 3-0, the motion passed.

With no other business, the meeting adjourned at 8:10pm. *Respectfully submitted, Sophia Welch, Board Administrative Assistant*